

# Christmas Lights Insurance Policy

This insurance is arranged by Event Insurance Services Ltd and underwritten by UK General Insurance Ltd on behalf of Great Lakes Reinsurance (UK) SE, Registered in England No. SE000083. Registered Office: Plantation Place, 30 Fenchurch Street, London, EC3M 3AJ.

Event Insurance Services Ltd and UK General Insurance Limited are authorised and regulated by the Financial Conduct Authority.

Great Lakes Reinsurance (UK) SE is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. This can be checked on the Financial Services Register at [www.fca.org.uk/firms/systems-reporting/register](http://www.fca.org.uk/firms/systems-reporting/register) or by calling them on 0800 111 6768.

This **Policy** is evidence of the contract between **Us**, Event Insurance Services Ltd, and **You, Our** policyholder.

**Each section of cover is provided as a separate section and will be shown in the schedule as Insured or not Insured.**

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This **Policy** wording comprises of:

General Definitions.

General Conditions.

Claims Condition.

General Exclusions.

Section 1. Public Liability Cover.

Important Information.

### Important Information About Your Policy

**We strongly recommend that You read this Policy and keep it in a safe place.**

**Your Policy and schedule should be read carefully to ensure that it meets Your requirements. You must take care to provide Us with accurate information which is correct to the best of Your knowledge. Please check all the Policy details carefully, these set out the information You have given Us. If You think there is a mistake or You need to make changes, You should notify Us immediately. Failure to provide correct information or inform Us of any changes could adversely affect Your Policy, including invalidating Your Policy or causing claims to be rejected or not fully paid. It is also Your responsibility to ensure that this Policy satisfies the requirements of the Venue(s) or local council, if applicable.**

**If, after reading this Policy, this insurance does not meet Your requirements, please return this Policy and Your schedule to Event Insurance Services Ltd within fourteen days of the date of issue, before the Event Date and providing no claim has been made. Your premium will then be refunded in full. No refund of any part of the premium can be made after the expiry of the 14 day cooling off period.**

**If You have any queries over the cover provided then please call Event Insurance Services, on 01425 470360.**

## General definitions

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**Any word or expression to which a specific meaning has been attached will bear the same meaning throughout this Policy wording and will appear in bold.**

### **Bodily Injury**

Death, **Bodily Injury**, illness or disease.

### **Event**

The **Event** held during the **Period of Insurance** outdoors as described in the schedule and taking place on the **Event Date**.

### **Event Date**

The date or dates specified in the schedule.

### **Geographical Limits**

Anywhere in Great Britain, Northern Ireland, the Channel Islands and the Isle of Man.

### **Period of Insurance**

The period shown in the schedule.

### **Policy**

The **Policy** and schedule and any endorsements attached or issued.

### **Pollution or Contamination**

All **Pollution or Contamination** of buildings or other structures or of water or land or the atmosphere and all loss or damage or injury directly or indirectly caused by such **Pollution or Contamination**.

### **Terrorism**

An act or acts including but not limited to the use of force or violence and or threat thereof. And/or the causing or occasioning or threatening of harm of whatsoever nature and by whatever means by any person or group[s] of persons whether acting alone, or on behalf of, or in connection with any organisation[s] or governments[s] committed or claimed to be made in whole or in part for political, religious, ideological or similar purposes including the intention to influence any government and/or put the public or any section of the public in fear.

### **Venue**

The location at which the lights/tree are erected.

### **War, Civil War or Political Risk**

Means **War**, invasion, acts of foreign enemies, hostilities or warlike operations (whether **War** be declared or not), **Civil War**, mutiny, civil commotion assuming the proportions of or amounting to popular rising, military rising, insurrection, rebellion, revolution, military or usurped power, martial law, confiscation or nationalisation or requisition or destruction of property by or under the order of any Government or public or local authority, or any action taken in controlling, preventing, suppressing or in any way relating to any of the above.

### **We, Our, Us, Insurers**

UK General Insurance Ltd on behalf of Great Lakes Reinsurance (UK) SE.

### **You, Your, Insured**

The person or persons, members club or company named in the schedule as the **Insured**.

## General conditions

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**These conditions apply to this Policy. The Insured must comply with these conditions. Where additional conditions apply to a specific section of this Policy, they are stated under that section.**

### 1. Necessary precautions

It is a condition precedent to the liability of the **Insurer** that the **Insured** must:

- (a) take all necessary precautions to prevent or minimise loss, destruction, damage, accident or injury;
- (b) maintain the **Venue**, machinery, equipment and furnishings in a good state of repair;
- (c) exercise care in the selection and supervision of **Employees**; and
- (d) comply with all relevant statutory requirements, manufacturers' recommendations and other regulations relating to the use, inspection and safety of property and the safety of persons.

### 2. Change of risk or interest

This **Policy** shall cease to be in force if:

- (a) the **Insured's** interest in the **Event** ends, other than by death;
- (b) the **Event** is to be wound up or carried on by a liquidator or receiver or permanently discontinued; or
- (c) any alteration be made either in the **Event** or at the **Venue** or in any property therein or in any other circumstances whereby the risk is increased.

### 3. Cancellation

#### a. **Your** cancellation rights

(i) If **You** decide that for any reason, this **Policy** does not meet **Your** insurance needs then please return it to **Your** agent within 14 days from the day of purchase or the day on which **You** receive **Your Policy** documentation, whichever is the later. On the condition that no claims have been made or are pending, **We** will then refund **Your** premium in full. Thereafter **You** may cancel the insurance cover at any time by informing **Your** agent however no refund of premium will be payable.

(ii) The **Insurer** shall not be bound to accept renewal of any insurance and may at any time cancel any insurance document by giving 14 days notice in writing where there is a valid reason for doing so. A cancellation letter will be sent to **You** at **Your** last known address. Valid reasons may include but are not limited to:

- (a) Fraud
- (b) Non-payment of premium
- (c) Threatening and abusive behaviour
- (d) Non-compliance with **Policy** terms and conditions

Provided the premium has been paid in full **You** will be entitled to a proportionate rebate of premium in respect of the unexpired period showing on the insurance.

#### b. **Our** cancellation rights

- (i) **We** may cancel this **Policy** (or any section of it) at any time and in any **Period of Insurance** by giving a minimum of 14 days' notice to **You** at **Your** last known address.
- (ii) If **We** cancel this **Policy** then **You** will be entitled to a proportionate refund of premium, based on the number of days remaining in the **Period of Insurance**, unless a claim has been made (or an incident notified to **Us** that could give rise to a claim) during the **Period of Insurance** when no refund of premium will be made. In relation to cancellation in any of the circumstances outlined above, **You** shall immediately return to **Us** any effective Certificate(s) of Employers Liability Insurance. The total amount refunded to the **Insured** will be calculated by **Us** in accordance with the process set out above. The calculation made by **Us** will be final and binding.

### 4. Choice of law

Unless some other law is agreed in writing, this **Policy** is governed by English law. If there is a dispute, it will only be dealt with in the courts of England or of the country within the **United Kingdom** in which **Your** main residence is situated.

### 5. Contracts (Rights of Third Parties) Act 1999

A person or company who is not a party to this **Policy** has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this **Policy** but this does not affect any right or remedy of a third party which exists or is available apart from that Act.

## Claims conditions

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**These conditions apply to this Policy. The Insured must comply with these conditions. Where additional conditions apply to a specific section of this Policy, they are stated under that section.**

### 1. Action by the Insured

It is a condition precedent to the liability of the **Insurers** that **You** shall:

- (a) immediately notify **Us** on the happening of any incident which could result in a claim under this **Policy**;
- (b) immediately notify **Us** of, and deliver to **Us** at **Your** own expense, a claim with such detailed particulars and proofs as may reasonably be required by **Us** and (if demanded by **Us**) a statutory declaration of the truth of the claim and any matters connected therewith, within:
  - (i) 7 days of the **Event** giving rise to the claim, in the case of loss, destruction, damage, accident or injury, caused by riot, civil commotion, strikers, locked out workers, persons taking part in labour disturbances or malicious persons;
  - (ii) 30 days of the **Event** giving rise to the claim in the case of any other claim, or such further time as **We** may allow; and notwithstanding items b i to ii above, the **Insured** shall immediately forward any claim by a third party or notice of any proceedings or any other correspondence and information received by the **Insured** relating to such claim on receipt;
- (c) give immediate notification to the police in respect of:
  - (i) vandalism;
  - (ii) theft or any attempted threat; or
  - (iii) loss of money by any cause whatsoever, in relation to this **Policy**;
- (d) make no admission of liability or offer, promise or payment, without **Our** written consent;
- (e) inform **Us** immediately of any impending prosecution, inquest or fatal accident enquiry or civil proceedings and send to **Us** immediately every relevant document; and
- (f) produce to **Us** such books of account or other business books or documents or such other proofs, as may reasonably be required by **Us** for investigating or verifying the claim;
- (g) take all practicable steps to recover property lost and otherwise minimise the claim.

### 2. The rights of the Insurer

**We** shall be entitled:

- (a) on the happening of any loss, destruction, damage, accident or injury in respect of which a claim is made under this **Policy**, and without thereby incurring any liability or diminishing any of **Our** rights under this **Policy**, to enter, take or keep possession of the premises where such loss, destruction or damage has occurred and to take possession of, or require to be delivered to **Us** any property **Insured** by this **Policy** and deal with such property for all reasonable purposes and in a reasonable manner;
- (b) at **Our** discretion to take over and conduct in the name of the **Insured**, or any other person, the defence or settlement of any claim and to prosecute at **Our** own expense and for its own benefit any claim for indemnity or damages against any other persons in respect of any risk **Insured** by this **Policy**, and the **Insured** shall give all information and assistance required by **Us**;
- (c) to any property for the loss of which a claim is paid under this **Policy** and the **Insured** shall execute all such assignments and assurances of such property as may be reasonably required, but the **Insured** shall not be entitled to abandon any property to **Us**; and
- (d) in the event of any occurrence resulting in any claim(s) to pay to the **Insured** the amount of the Indemnity Limit for such occurrence or any lesser amount for which the claim(s) can be settled. After such payment **We** shall have no further responsibility in connection with such claim(s), incurred before the date of payment.

### 3. Fraudulent claims

**We** have the right to avoid **Your Policy**, refuse claims and retain any premium paid in the event of any claim under the **Policy** being submitted which in any respect is deliberately or recklessly exaggerated or fraudulent or if any fraudulent means or devices are used by the **Insured**, the person claiming to be indemnified or anyone acting on their behalf to obtain benefit. **We** may recover from **You** any costs **We** have incurred, including the costs of investigating the claim. In addition, **We** have the right to cancel any other products **You** hold with **Us** and share details of any dishonest behaviour with other organisations to prevent further fraud. **We** may also involve the relevant authorities to bring criminal proceedings.

### 4. Conditions precedent

Every condition precedent to which this **Policy** or any section or item thereof is, or may be, made subject shall, from the time the condition precedent attaches, apply and continue to be in force during the whole currency of this **Policy**. Non-compliance with any such condition precedent shall be a bar to any claim under the relevant section(s) of this **Policy**, where the subject matter of the claim was caused by the non-compliance or to the extent that it was increased by the non-compliance.

## Claims conditions continued

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### 5. Subrogation

**We** shall be subrogated to the rights of recovery of the **Insured** against any third party. Accordingly, it is a condition precedent to **Our** liability that any claimant under this **Policy** shall, at **Our** request and expense, take and permit to be taken all necessary steps for **Us** to enforce any rights against any other party in the name of the **Insured** before or after any payment is made by **Us**.

### 6. Other insurances

Unless otherwise stated in this **Policy**:

- (a) if at the time of any occurrence, incident, loss, destruction, damage, accident or injury which gives rise to a claim, there is any other insurance effected by or on behalf of the **Insured** applicable to such occurrence, incident, loss, destruction or damage, the liability of the **Insurer** shall be limited to its rateable proportion thereof; and

### 7. Arbitration

If any differences arise as to the amount to be paid under this **Policy** (liability being otherwise admitted) such difference will be referred to an arbitrator in England who will decide the matter in dispute according to English law and will be appointed by the parties in accordance with the relevant English statutory provisions for the time being in force. Where any such difference is to be referred to arbitration under this Condition, the making of an award will be a condition precedent to any right of action against **Us**.

## General exclusions

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### Applicable to all sections of this Policy

#### This Policy does not cover the following:

##### 1. Radioactive Contamination

Notwithstanding any provision to the contrary within this **Policy** or any endorsement thereto, this **Policy** excludes any loss, liability, cost or expense, or any other amount incurred by or accruing to the **Insured**, directly or indirectly and regardless of any other cause contributing concurrently or in any sequence, originating from, caused by, arising out of, contributed to by, resulting from, or otherwise in connection with:

- (a) irradiation or contamination by nuclear material; or
- (b) the radioactive, toxic, explosive or other hazardous or contaminating properties of any radioactive matter; or
- (c) any device or weapon employing atomic or nuclear fission and/or fusion or other like reaction or radioactive force or matter.

##### 2. War and Civil War

Notwithstanding anything to the contrary contained herein this **Policy** does not cover loss or damage directly or indirectly occasioned by, happening through or in consequence of **War**, invasion, acts of foreign enemies, hostilities (whether **War** be declared or not), **Civil War**, rebellion, revolution, insurrection, military or usurped power or confiscation or nationalisation or requisition or destruction of or damage to property by or under the order of any government or public or local authority.

##### 3. Terrorism

Notwithstanding any provision to the contrary within this **Policy** or any endorsement thereto, it is agreed that this **Policy** excludes loss, damage, cost, or expense directly or indirectly caused by, contributed to by, resulting from, or arising out of or in connection with any act of **Terrorism**, as defined herein, regardless of any other cause or event contributing concurrently or in any other sequence to the loss.

An act of **Terrorism** includes any act, or preparation in respect of action, or threat of action designed to influence the government de jure or de facto of any nation or any political division thereof, or in pursuit of political, religious, ideological, or similar purposes to intimidate the public or a section of the public of any nation by any person or group(s) of persons whether acting alone or on behalf of or in connection with any organisation(s) or government(s) de jure or de facto, and which:

- (a) involves violence against one or more persons; or
- (b) involves damage to property; or
- (c) endangers life other than that of the person committing the action; or
- (d) creates a risk to health or safety of the public or a section of the public; or
- (e) is designed to interfere with or to disrupt an electronic system.

This **Policy** also excludes loss, damage, cost, or expense directly or indirectly caused by, contributed to by, resulting from, or arising out of or in connection with any action in controlling, preventing, suppressing, retaliating against, or responding to any act of **Terrorism**.

Notwithstanding the above and subject otherwise to the terms, conditions, and limitations, this **Policy** will pay actual loss or damage (but not related cost or expense) caused by any act of **Terrorism** provided such act is not directly or indirectly caused by, contributed to by, resulting from, or arising out of or in connection with biological, chemical, radioactive, or nuclear pollution or contamination or explosion.

##### 4. Deliberate Act

Loss or damage caused intentionally by **You**, or anyone working on **Your** behalf.

##### 5. Reproduction Values

**We** shall not provide cover for the historical, artistic or sentimental value of items such as, but not limited to, artwork, photographs and antiques.

*Help Text: We will provide cover for their reproduction costs only.*

##### 6. Existing Damage

Loss or damage occurring prior to the commencement of **Your** insurance cover.

##### 7. Sonic Pressure

Loss or damage from pressure waves caused by aircraft, or other flying devices travelling at sonic or supersonic speeds.

##### 8. Consequential Loss

**Consequential Loss** as a result of any claim under this **Policy**. For example, the cost of mobile phone calls following the theft of a phone.

##### 9. Wear and Tear

Loss or damage as a result of wear and tear, rusting or corrosion, wet or dry rot or fungus or any gradually operating cause.

##### 10. Domestic Pets

Loss or damage caused by domestic pets, insects or vermin.

##### 11. Electronic Data

Any consequence, however caused, including but not limited to a computer virus resulting in electronic data being lost, destroyed, distorted, altered, or otherwise corrupted. For the purposes of this **Policy**, electronic data shall mean facts, concepts and information stored to form useable for communications, interpretations, or processing by electronic or electromechanical data processing or other electronically controlled hardware, software and other coded instructions for the processing and manipulation of data, or the direction and manipulation of such hardware. For the purposes of this **Policy**, computer virus shall mean a set of corrupting, harmful, or otherwise unauthorised instructions or code, whether these have been introduced maliciously or otherwise, and multiply themselves through a computer system or network of whatsoever nature.

## Cover

### Section 1 Public Liability

#### WHAT IS COVERED

**We** will pay damages and claimants costs and expenses for which **You** are liable at law, up to the amount stated against section 1 in the schedule as the Limit of Indemnity, as a result of any one claim or series of claims arising out of one incident (but in the aggregate in any one **Period of Insurance** for claims arising from food or drink and **Pollution or Contamination**), plus defence costs and expenses incurred with **Our** written consent, in respect of:

- (a) accidental **Bodily Injury** to any person;
- (b) accidental loss of or damage to material property not belonging to **You**;
- (c) accidental obstruction, trespass, nuisance or interference with any right of way, air, light, water or other easement or false imprisonment;

happening during the **Period of Insurance** within the **Geographical Limits** in connection with the **Event**.

#### WHAT IS NOT COVERED

The following exclusions apply in addition to the General Exclusions Applicable to All Sections.

1. This section does not cover legal liability arising from:
  - (a) the sale or supply (including repair, packaging or labelling, erection alteration treatment installation processing manufacture testing servicing hiring out storing or transportation) of goods other than food and drink supplied by **You** for consumption at the **Event**;
  - (b) loss of or damage to property held in trust by **You** or under **Your** custody or control;
  - (c) the ownership, possession or use by **You** or on **Your** behalf of any motor vehicle, trailer or mobile machine or plant in circumstances where compulsory insurance or security is required by Road Traffic Legislation;
  - (d) professional or other advice, design, specification or treatment or the failure to provide such advice, design, specification or treatment or professional negligence or malpractice of any kind other than first aid facilities at the **Event**;
  - (e) liability in respect of **Pollution or Contamination** other than caused by a sudden identifiable unintended and unexpected incident which takes place in its entirety at a specific time and place during the **Period of Insurance**. All **Pollution or Contamination**, which arises out of one incident shall be deemed to have occurred at the time such incident takes place;
  - (f) The erection and dismantling of lights other than by a professional, fully qualified, **Insured** and approved electrical contractor (NICEIC & ECA);
  - (g) Any incident occurring during the erection and dismantling of lights, tree displays or associated equipment.

2. Unless otherwise agreed by **Us** and acknowledged by specific endorsement to this **Policy**, this section does not cover legal liability arising from:
  - (a) **Bodily Injury** to any person or loss of or damage to property caused by or arising from a **Dangerous Activity**;
  - (b) injury to participants as a result of any sport, game or activity, unless proven to have been caused by **Your** negligence;
  - (c) any liability assumed by **You** by agreement  
*Help Text: This relates to liability and costs assumed via contract which are deemed unfair, unexpected or which are not **Your** responsibility;*
  - (d) any wilful or malicious act or any act of vandalism resulting in damage at or to the **Venue**;
  - (e) Any liability arising from the affects of any alcoholic or illegal substance including prescribed drugs;
  - (f) damage to floors or the ground at the **Venue**;
  - (g) damage to underground services;
  - (h) the erection or dismantling by **You** or on **Your** behalf of any staging, marquees, spectator stand or seating of temporary or portable design or construction or temporary structures of any kind;
  - (i) the public handling of animals.
3. This section does not cover the first amount of each and every claim, stated in the schedule as the Excess.

#### EXTENSIONS

The Public Liability Cover shall automatically include the under noted Extensions in so far as they may apply to **You**, but this will not increase the amount **We** will pay in respect of damages and claimants costs beyond the Limit of Indemnity stated in the schedule irrespective of whether any claim is made against **You** and/or other parties.

1. **We** will provide insurance in respect of **Your** legal liability for loss of or damage to the buildings or contents at the **Venue** hired for the purpose of conducting the **Event**, but not if the terms of any hire agreement make **You** responsible for or require **You** to insure against such loss or damage at the **Venue**, unless **You** would have been liable without such agreement.
2. If **You** enter into any contract or agreement with a Principal responsible for the **Venue** or the organisation of the **Event**, **We** will, if the contract or agreement so requires, and at **Your** request, provide insurance in the terms of this **Policy** in respect of claims brought against such Principal, caused by **Your** negligence and arising in connection with the **Event**, provided that the Principal shall observe, fulfil and be subject to the terms provisions and conditions of the section insofar as they apply.

## Cover continued

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3. If **You** are a members club, committee or association, then in the event of one of **Your** members making a claim against another member of **Your** club, committee or association (both members having provided evidence issued by **You** validating them as active and/or having paid the requisite fee and holding a valid membership card issued by **You**), the cover under this section will apply as if a separate **Policy** had been issued to each member.

### **CONDITIONS APPLICABLE TO THIS SECTION**

Where **We** use the term "condition precedent" it has a special meaning. If **You** do not comply with the condition precedent **You** will not be covered and **We** will not make any payment in respect of a claim.

The following conditions are both conditions precedent to **Our** liability under this section of the **Policy** unless otherwise agreed by **Us** and acknowledged by specific endorsement to this **Policy**.

1. **You** must require any independent stallholder, exhibitor, contractor or supplier whom **You** engage at or for the **Event**, or otherwise permit or allow to stand, exhibit or supply services to the **Event**, to hold third party liability insurance in their own right for the duration of the **Event**. **You** must obtain evidence of the relevant **Policy** and record the name of the **Insurer**, the **Policy** number and limit of Indemnity prior to their participation at the **Event**.
2. **You** must not waive or in any way impair **Your** right of recovery from any other party in connection with any claim or part of a claim and **You** must make available to **Us** if required, a copy of any contract or agreement into which **You** enter with any party, in connection with the **Event**.



## Important information

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### The Insured's right to cancel

If this cover does not meet **Your** requirements, please return all **Your** documents and any certificate to the broker, intermediary or agent who arranged the **Policy** before the **Event Date** and within 14 days of receipt.

**We** will return any premium paid unless a claim has been made.

### Instalments – Consumer Credit Agreement

UK General Insurance Ltd does not offer an instalment facility under this **Policy**.

### How to make a claim

Any incident or loss, which gives rise, or may give rise, to a claim under **Your** Event Insurance should be notified as soon as possible to:

#### Event Insurance Services Ltd Claims Services

**FREEPOST**  
**Ringwood**  
**Hants**  
**BH24 1AJ**

**Tel: 01425 470360 (9.00am – 5.00pm Monday – Friday)**

If **You** have to make a claim **You** must notify **Us** as above as soon as practically possible after the incident giving rise to the claim, and in any event no later than 31 days after the **Event Date**. Please refer to each section of cover for requirements specific to that section. **We** will reserve the right to decline liability for any claim notified after this date.

**Your** claim will be handled promptly and by experienced claim handling staff. Event Insurance Services Ltd operates an in house claims service, committed to meeting **Your** expectations if a claim has to be made and ensures the highest standards are maintained.

### CLAIMS AND UNDERWRITING EXCHANGE REGISTER AND DATA PROTECTION NOTICE

**We** may use **Your** personal information to prevent crime. In order to prevent crime **We** may:

share it with operators of registers available to the insurance industry to check information and prevent fraud. These include but are not limited to the Claims and Underwriting Exchange Register.

**We** may pass **Your** personal information to the operators of these registers, including but not limited to information relating to **Your** insurance **Policy** and any incident (such as an accident, theft or loss) to the operators of these registers.

### DATA PROTECTION ACT 1998

Please note that any information provided to **Us** will be processed by **Us** and **Our** agents in compliance with the provisions of the Data Protection Act 1998, for the purpose of providing insurance and handling claims, if any, which may necessitate providing such information to third parties. **We** may also send the information in confidence for process to other companies acting on their instructions including those located outside the European Economic Area.

### HOW TO COMPLAIN

#### Making Your Complaint

It is the intention to give **You** the best possible service but if **You** do have any questions or concerns about this insurance or the handling of a claim **You** should follow the Complaints Procedure below:

Complaints regarding:

#### SALE OF THE POLICY OR CLAIMS (EXCEPT LIABILITY CLAIMS)

Please contact **Your** agent who arranged the Insurance on **Your** behalf.

If **Your** complaint about the sale of **Your Policy** cannot be resolved by the end of the next working day, **Your** agent will pass it to:

**Event Insurance Services Ltd**  
**Claims Services**  
**FREEPOST**  
**Ringwood Hants**  
**BH24 1AJ**

**Tel: 01425 470360 (9.00am – 5.00pm Monday – Friday)**

#### LIABILITY CLAIMS

**Direct Group Ltd**  
**Customer Relations**  
**Quay Point**  
**Lakeside Boulevard**  
**Doncaster**  
**DN4 5PL**

**Tel: 0344 854 2072**

**Email: [customer.relations@ryandirectgroup.co.uk](mailto:customer.relations@ryandirectgroup.co.uk)**

In all correspondence please state that **Your** insurance is provided by UK General Insurance Limited and quote scheme reference 05982A.

If it is not possible to reach an agreement, **You** have the right to make an appeal to the Financial Ombudsman Service. This also applies if **You** are **Insured** in a business capacity and have an annual turnover of less than £2 million and fewer than ten staff. **You** may contact the Financial Ombudsman Service at:

**The Financial Ombudsman Service**  
**Exchange Tower**  
**London**  
**E14 9SR**

**Tel: 0300 123 9 123**

**Email: [complaint.info@financial-ombudsman.org.uk](mailto:complaint.info@financial-ombudsman.org.uk)**

**Website: [www.financial-ombudsman.org.uk/](http://www.financial-ombudsman.org.uk/)**

The above complaints procedure is in addition to **Your** statutory rights as a consumer. For further information about **Your** statutory rights contact **Your** local authority Trading Standards Service or Citizens Advice Bureau.

#### **Details about Our Regulator**

This insurance is arranged by Event Insurance Services Ltd & underwritten by UK General Insurance Ltd on behalf of Great Lakes Reinsurance (UK) SE, Registered in England No. SE000083. Registered Office: Plantation Place 30 Fenchurch Street, London, EC3M 3AJ.

Event Insurance Services Ltd and UK General Insurance Limited are authorised and regulated by the Financial Conduct Authority.

Great Lakes Reinsurance (UK) SE is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. This can be checked on the Financial Services Register at [www.fca.org.uk/firms/systems-reporting/register](http://www.fca.org.uk/firms/systems-reporting/register) or by calling them on 0800 111 6768.

**Whoever You are contacting, please always quote Your Policy number as it will help Your enquiry or complaint to be dealt with promptly.**

#### **COMPENSATION SCHEME**

Great Lakes Reinsurance (UK) SE is covered by the Financial Services Compensation Scheme (FSCS). **You** may be entitled to compensation from the scheme, if they cannot meet their obligations. This depends on the type of business and the circumstances of the claim. Most insurance contracts are covered for 100% of the claim with no upper limit. **You** can get more information about compensation scheme arrangements from the FSCS or visit [www.fscs.org.uk](http://www.fscs.org.uk)



**Event Insurance Services Ltd**

Event House  
20A Headlands Business Park  
Ringwood  
Hampshire  
BH24 3PB

**T** 01425 470360

**F** 01425 474905

**E** [info@events-insurance.co.uk](mailto:info@events-insurance.co.uk)

**[www.events-insurance.co.uk](http://www.events-insurance.co.uk)**