event insurance
exceeding expectations
established 1996

Sporting Insurance
Proposal form

About you

Organisation and legal title (Ltd, Committee, PLC etc.)

Title | Name

Address

Postcode

Daytime contact telephone no.

Email

	Yes	No
Are you the organiser of the event?	☐	☐
Whilst organising or participating in any event have you, or any official committee member or co-organiser:		
a) Suffered any loss or circumstance which has, or might have given rise to a claim under this type of insurance in the last five years?	☐	☐
b) Had any insurance declined, cancelled or had special terms imposed by any event insurer?	☐	☐
Have you or any official committee member, partner, co-organiser or member of the insured been convicted of any criminal offence other than a driving offence, which is currently unspent?	☐	☐

Event

Name of event

Type of event

Name of venue

Address

Postcode

Dates you take occupation of, or are responsible for the venue:

From | To

Dates your sporting event runs and is open for participation (if different from the above):

From | To

Total number of visitors and participants expected to attend your event, over its duration:

PLEASE NOTE:
The total number of visitors are calculated on the maximum number of people attending throughout the duration of the event (300 visitors a day over 4 days, equals 1200 visitors in total, even if the same people are attending each day).

Premiums

PLEASE NOTE:
Please take reasonable care to answer all the questions honestly and to the best of your knowledge. Your answers to the questions will affect our decision to provide cover and the premium charged. If you don't understand a question or cannot answer it, please contact us immediately because if you don't answer the questions correctly, your policy may be void.

Public Liability

Prices are in respect of up to 4 consecutive days.

	PREMIUMS			
TOTAL VISITORS	**£1M**	**£2M**	**£5M**	**£10M**
Up to 100	£62 ☐	£89 ☐	£123 ☐	£163 ☐
Up to 250	£84 ☐	£123 ☐	£165 ☐	£218 ☐
Up to 500	£110 ☐	£165 ☐	£220 ☐	£271 ☐
Up to 1,000	£165 ☐	£220 ☐	£274 ☐	£326 ☐
Up to 2,500	£274 ☐	£329 ☐	£385 ☐	£434 ☐
Up to 5,000	£385 ☐	£438 ☐	£494 ☐	£543 ☐
Up to 10,000	£548 ☐	£603 ☐	£658 ☐	£760 ☐
Up to 15,000	£713 ☐	£767 ☐	£877 ☐	£1,075 ☐
Up to 20,000	£877 ☐	£986 ☐	£1,094 ☐	£1,255 ☐

	Yes	No	N/A
Do you have a fully documented risk assessment and/or health and safety policy for the event?	☐	☐	☐
Will there be first aid at the event?	☐	☐	☐
Will you ensure that all contractors engaged with your event have satisfactory Public Liability cover in place?	☐	☐	☐
Will you ensure that any entertainer, exhibitor or food vendor will have satisfactory liability insurance in place for their activities?	☐	☐	☐
Will any temporary structures be erected at the event?	☐	☐	☐
If yes, please tick the box for which of the following will be at your event: ☐ Marquees or gazebos ☐ Tiered seating ☐ Staging ☐ Other (please specify)			
Are these being erected by a subcontractor?	☐	☐	☐
Will these structures be larger than 7 metres by 7 metres?	☐	☐	☐

Premiums continued

Employer's Liability

Prices are in respect of up to 4 consecutive days.

EMPLOYERS	PREMIUMS
Up to 10 volunteers/helpers/employees	£55 ☐
Up to 20 volunteers/helpers/employees	£110 ☐
Up to 50 volunteers/helpers/employees	£274 ☐

Please provide us with your ERN or ELTO reference if you have one:

Event Equipment

Prices are in respect of up to 4 consecutive days.

COVER UP TO	PREMIUM
£2,500	£36 ☐
£5,000	£70 ☐
£7,500	£102 ☐
£10,000	£136 ☐
£15,000	£204 ☐
£20,000	£266 ☐
£30,000	£400 ☐
£40,000	£489 ☐
£50,000	£658 ☐

	Yes	No	N/A
Do you have proof of purchase or hire for the equipment?	☐	☐	☐
If your equipment will be on site for more than one day or overnight, is **security** in place? (By security, we mean protections which can reasonably be expected to prevent a loss and would require forcible or violent entry or exit from the location.)	☐	☐	☐
Does any item have a value of £2,000 or greater?	☐	☐	☐

Event activities

Will your event feature any of the following:	Yes	No
Any trampolines, acrobatics or any activity requiring the use of harnesses?	☐	☐
Shooting, archery or use of projectiles?	☐	☐
Any motorised/mobile or aerial displays or races (including gravity powered go-karts)?	☐	☐
Any forms of fire i.e. torches, bonfires, fireworks, beacons or fire pits (not including BBQ's)?	☐	☐
Any activity taking place in or on water?	☐	☐
Inflatable play equipment, fairgrounds or electrical rides, circus acts or stunt acts of any kind?	☐	☐
If you have answered yes to any of the above, will these be provided and operated by a subcontractor carrying their own Public Liability cover?	☐	☐
Will there be any 'extreme elements' such as long time periods or distance, use of obstacles or challenging terrain (inc water) or conditions?*	☐	☐

If yes,please specify

*Depending on the nature of these more extreme elements, we may need to charge an additional premium. Please complete the application and we will then either give you a call to ask some additional questions, or if we are happy with the information you have provided, we will issue the policy or quotation documents to you automatically.

TOTAL PREMIUM	£

Cancellation and adverse weather cover is available by quotation. All sections are extendable by quotation.

Event activities

Please describe your event:

HIGHER RISK SPORTS

If your event features one of the following sports, you may be subject to a higher premium:
Assault Course (provided not inflatable); canoeing (inland waters subject to conditions and restriction on type of activity and no white water);
Dinghy sailing (as per canoeing); water polo; sailing (as per canoeing); passenger sledge; in-line skating/blade; roller blading; rowing;
Fell walking/running; endurance or obstacle running events; on-road cycling.

Important information

Please tick as appropriate:

☐ I would like a quotation ☐ I would like to purchase a policy

How would you like us to send your documents? ☐ Post ☐ Email

Please confirm, if you wish to proceed with the cover and how you wish to pay?

☐ Card payment over the phone ☐ Enclosed a cheque ☐ BACS transfer

Please supply us with your best daytime contact number and an indication of which time slot you would prefer us to contact you in:

Telephone no: _____ ☐ 09:00-12:00 ☐ 14:00-17:00

Important – please sign below

Any policy or quote will be issued based upon the information provided to us by you. You must take reasonable care to provide us with accurate information and you should notify us immediately if anything is incorrect or if you are unsure about any details. Providing inaccurate information could adversely affect your policy, including invalidating your policy and claims being rejected or not fully paid. Should any information change during the period of insurance you should notify us immediately. Insurance cover is subject to our terms and conditions. If you would like a copy, please refer to our website or contact us on 01425 470360.

Please be assured that we take your privacy extremely seriously and we will only use your personal information to administer your account and to provide the products and services from us.

However, we would like to be able to let you know about related products or services that we think you might be interested in. If you are happy for us to get in touch every now and then, please tick the boxes below to say how we may contact you:

Email ☐ Post ☐ Text Message ☐

Signature _____ Date _____

Please return this form in the enclosed or provided FREEPOST envelope.

Are you a broker? ☐ Yes Postcode _____

Company name _____

*** Please note, you can complete and sign this form on behalf of your client**

Main exclusions

For full terms and conditions a specimen policy wording is available online.

- The first £250 of each and every claim (except Public Liability bodily injury, Employer's Liability and Cancellation claims).
- Loss, theft or damage from unattended venues or vehicles.
- Open water swimming (unless by agreement).
- Any dangerous activities (please refer to your policy documents).
- Injury to participants unless caused by the organisers' negligence.
- Liability of any contractors, performers, exhibitors or suppliers.

IMPORTANT

Insurance provider details

This insurance is arranged by Event Insurance Services Ltd and underwritten by UK General Insurance Ltd on behalf of Great Lakes Insurance SE. Great Lakes Insurance SE is a German insurance company with its headquarters at Königinstrasse 107, 80802 Munich. UK Branch Office: Plantation Place, 30 Fenchurch Street, London, EC3M 3AJ.

Event Insurance Services Ltd and UK General Insurance Limited are authorised and regulated by the Financial Conduct Authority.

Great Lakes Insurance SE, UK Branch, is authorised by Bundesanstalt für Finanzdienstleistungsaufsicht and subject to limited regulation by the Financial Conduct Authority and Prudential Regulation Authority. Details about the extent of their regulation by the Financial Conduct Authority and Prudential Regulation Authority are available on request.

uk general

For internal use: Reference

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