

Insurance cover proposal form sporting events



You and your event

About you

Organisation & legal title (Ltd, Committee, PLC etc) _____	Address _____
_____	_____
Title (Mr, Mrs, Miss, Ms, Dr, Lady, Lord etc) _____	_____
_____	_____
First name _____	Postcode _____
_____	Daytime contact telephone no. _____
Last name _____	Email _____

YES NO

Are you the organiser of the event?

Whilst organising or participating in any event have you, or any official committee member or co-organiser:

a) Suffered any loss or circumstance which has, or might have given rise to a claim under this type of insurance in the last five years?

b) Had any insurance declined, cancelled or had special terms imposed by any event insurer?

Have you or any official committee member, partner, co-organiser or member of the insured been convicted of any criminal offence other than a driving offence, which is currently unspent?

Event

Name of event _____	Dates you take occupation of, or are responsible for the venue:
_____	From <input type="text"/> To <input type="text"/>
Type of event _____	Dates your sporting event runs and is open for participation (if different from the above):
_____	From <input type="text"/> To <input type="text"/>
Name of venue _____	Total number of visitors and participants expected to attend your event, over its duration:
_____	<input type="text"/>
Address _____	

Postcode _____	

Please take reasonable care to answer all the questions honestly and to the best of your knowledge. Your answers to the questions will affect our decision to provide cover and the premium charged. If you don't understand a question or cannot answer it, please contact us immediately because if you don't answer the questions correctly, your policy may be void.

Event activities

	YES	NO
Will your event feature any of the following:		
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– Any trampolines, acrobatics or any activity requiring the use of harnesses?		
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– Shooting, archery or use of projectiles?		
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– Any motorised/mobile or aerial displays or races (including gravity powered go-karts)?		
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– Any forms of fire i.e. torches, bonfires, fireworks, beacons or fire pits (not including BBQ's)?		
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– Any activity taking place in or on water?		
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– Inflatable play equipment, fairgrounds or electrical rides, circus acts or stunt acts of any kind?		
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If you have answered yes to any of the above, will these be provided and operated by a subcontractor carrying their own public liability cover?		
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Will there be any 'extreme elements' such as long time periods or distance, use of obstacles or challenging terrain (inc water) or conditions?*		
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*If yes, we just want to let you know that depending on the nature of these more extreme elements, we may need to charge an additional premium. Please complete the application and we will then either give you a call to ask some additional questions, or if we are happy with the information you have provided, we will issue the policy or quotation documents to you automatically.		

Please can you list/describe any additional activities or sporting features that will take place at your event:

Higher Risk Sports

If your event features one of the following sports, you may be subject to a higher premium.

Assault Course (provided not inflatable); Canoeing (inland waters subject to conditions and restriction on type of activity and no white water); Dinghy Sailing (as per canoeing); Water Polo; Sailing (as per canoeing); Passenger Sledge; In-Line Skating/Blade; Roller Blading; Rowing; Fell Walking/Running; Endurance or Obstacle Running Events; On-Road Cycling.

Premiums (including insurance premium tax)

Please take time to fill-in this section correctly by ticking the box next to the premium level you require on the charts below – an example is shown opposite. Lastly, fill in the total premium box below.

Up to 100	£60 <input type="checkbox"/>	£86 <input type="checkbox"/>
Up to 250	£81 <input type="checkbox"/>	£119 <input type="checkbox"/>
Up to 500	£106 <input type="checkbox"/>	£160 <input type="checkbox"/>
Up to 1,000	£160 <input checked="" type="checkbox"/>	£213 <input type="checkbox"/>
Up to 2,500	£266 <input type="checkbox"/>	£319 <input type="checkbox"/>

Public liability up to £10M (Prices are in respect of up to 4 consecutive days)

TOTAL VISITORS	PREMIUM			
	£1M	£2M	£5M	£10M
Up to 100	£60	£86	£119	£158
Up to 250	£81	£119	£160	£211
Up to 500	£106	£160	£213	£263
Up to 1,000	£160	£213	£266	£316
Up to 2,500	£266	£319	£373	£421
Up to 5,000	£373	£425	£479	£527
Up to 10,000	£532	£585	£638	£737
Up to 15,000	£692	£744	£851	£1,043
Up to 20,000	£851	£957	£1,062	£1,218

YES NO N/A

Do you have a fully documented risk assessment and/or health & safety policy for the event?

Will there be first aid at the event?

Will any temporary structures be erected at the event?

– If yes, please tick the box for which of the following will be at your event:

Marquees or Gazebos Tiered Seating Staging
Inflatables Other

If Other, please confirm what kind of temporary structure:

– Are these being erected by a subcontractor?

– Will these structures be larger than 7 metres by 7 metres?

Will you ensure that all contractors engaged with your event have satisfactory public liability cover in place?

Will you ensure that any entertainer, exhibitor or food vendor will have satisfactory liability insurance in place for their activities?

Employer's liability £5M (Prices are in respect of up to 4 consecutive days)

EMPLOYERS	PREMIUM
Up to 10 volunteers/helpers/employees	£53
Up to 20 volunteers/helpers/employees	£106
Up to 50 volunteers/helpers/employees	£266

Please provide us with your ERN or ELTO reference if you have one:

Event equipment (Prices are in respect of up to 4 consecutive days)

COVER UP TO	PREMIUM
£2,500	£34
£5,000	£67
£7,500	£99
£10,000	£132
£15,000	£198
£20,000	£258

YES NO N/A

Do you have proof of purchase or hire for the equipment?

If your equipment will be on site for more than one day or overnight, is security in place?

Does any item have a value of £2,000 or greater?

TOTAL PREMIUM COST

£

Cancellation and adverse weather cover is available by quotation. All sections are extendable by quotation.

Important information

Next steps

Please tick as appropriate:

- ☐ I would like a quotation
☐ I would like to purchase a policy

How would you like us to send your documents?

- ☐ Post
☐ Email

Please confirm, if you wish to proceed with the cover, how you wish to pay?

- ☐ Card payment over the phone
☐ I enclose a cheque
☐ I would like to pay by BACS transfer

If you would like to pay by card or by BACS, please supply us with your best daytime contact number and an indication of which time slot you would prefer us to contact you in:

Telephone no.

Time slots:

- ☐ 9am-12pm
☐ 1pm-5pm

From time to time, Event Insurance Services Ltd would like to send you details of other products and services that may be of interest to you. Please tick to confirm you would be happy to receive these.

Important – please sign below

Any policy or quote will be issued based upon the information provided to us by you. You must take reasonable care to provide us with accurate information and you should notify us immediately if anything is incorrect or if you are unsure about any details. Providing inaccurate information could adversely affect your policy, including invalidating your policy and claims being rejected or not fully paid. Should any information change during the period of insurance you should notify us immediately. Insurance cover is subject to our terms and conditions. If you would like a copy, please refer to our website or contact us on 01425 470360.

Signature _____ Date _____

Main Exclusions

For full terms and conditions a specimen policy wording is available online.

- The first £250 of each and every claim (except employer's liability and cancellation claims).
- Loss, theft or damage from unattended venues or vehicles.
- Open water swimming (unless by agreement).
- Any dangerous activities (please refer to your policy documents).
- Injury to participants unless caused by the organisers' negligence.
- Any contractors, performers, exhibitors or suppliers.

Broker Details

Are you a broker? ☐ Yes ☐ No

Company name:

Postcode:

Event Insurance Services Ltd.

Freepost,
Ringwood,
Hants BH24 1AJ

Exclusively arranged by



Ref



Issue No. 06/17

Insurance Provider Details

This insurance is arranged by Event Insurance Services Ltd and underwritten by UK General Insurance Ltd on behalf of Great Lakes Insurance SE. Great Lakes Insurance SE is a German insurance company with its headquarters at Königinstrasse 107, 80802 Munich. UK Branch Office: Plantation Place, 30 Fenchurch Street, London, EC3M 3AJ.

Event Insurance Services Ltd and UK General Insurance Limited are authorised and regulated by the Financial Conduct Authority.

Great Lakes Insurance SE, UK Branch, is authorised by Bundesanstalt für Finanzdienstleistungsaufsicht and subject to limited regulation by the Financial Conduct Authority and Prudential Regulation Authority. Details about the extent of their regulation by the Financial Conduct Authority and Prudential Regulation Authority are available on request.

