

# Insurance cover proposal form multiple events



## You and your events

### About you

Organisation & legal title (Ltd, Committee, PLC etc) _____	Address _____
_____	_____
Title (Mr, Mrs, Miss, Ms, Dr, Lady, Lord etc) _____	_____
_____	_____
First name _____	_____
_____	Postcode _____
Last name _____	Daytime contact telephone no. _____
_____	Email _____

YES NO

Will your turnover from the events exceed £50,000 per annum?

If yes, please advise us of your annual event related turnover £

Are you the organiser of the events?

Whilst organising or participating in any event have you, or any official committee member or co-organiser:

**a)** Suffered any loss or circumstance which has, or might have given rise to a claim under this type of insurance in the last five years?

**b)** Had any insurance declined, cancelled or had special terms imposed by any event insurer?

Have you or any official committee member, partner, co-organiser or member of the insured been convicted of any criminal offence other than a driving offence, which is currently unspent?

### Events

YES NO

Will all events take place within the UK?

When would you like cover to commence?

Please select the total maximum number of events which you would like to insure up to:

15 events

45 events

more than 45 events

If more than 45 events, please confirm the total maximum of events you would like to insure:

**PLEASE NOTE:** each event under this policy can last up to three consecutive days which can be either event days or setup/take down event days.  
Cover can be extended beyond 3 days upon request.

Please take reasonable care to answer all the questions honestly and to the best of your knowledge. Your answers to the questions will affect our decision to provide cover and the premium charged. If you don't understand a question or cannot answer it, please contact us immediately because if you don't answer the questions correctly, your policy may be void.

## Event activities

YES NO

### Will any of the activities detailed below, feature at your events?

- Any trampolines, acrobatics, gymnastics or any activity requiring the use of harnesses?
- Shooting, archery or use of projectiles?
- Any motorised/mobile or aerial displays or races (including gravity powered go-karts)?
- Any forms of fire i.e. torches, bonfires, fireworks, beacons or fire pits (not including BBQ's)?
- Any activity taking place in or on water?
- Inflatable play equipment, fairgrounds or electrical rides, circus acts or stunt acts of any kind?

### If you have answered yes to any of the above, will these be provided and operated by a subcontractor carrying their own public liability cover?

### Will any of the events your organise feature any of the following:

- Religious and/or politically motivated activities (ie, outdoor preaching, marches or protests)?
- Clubland, rave or music events taking place in non-fit for purpose, unlicensed and uninsured venue(s)?  
i.e. derelict or abandoned buildings and warehouses etc.
- Any adult themes, controversial views or violent elements?
- The public handling or riding of animals?
- Strongman/competitive/endurance/extreme games, activities or sports? i.e. highland games, obstacle runs, marathons, cross fit, hockey, rugby, triathlon, it's-a-knock-out competitions or powerlifting
- Battle or war re-enactments, L.A.R.Ping (Live-Action-Role-Play) or jousting?
- Ghost hunts, séances, paranormal investigations or any activity designed to deliberately scare?

**Please describe the events you are organising and include a list of the main activities:**

# Premiums (including insurance premium tax)

Please take time to fill-in this section correctly by ticking the box next to the premium level you require on the charts below – an example is shown opposite. Lastly, fill in the total premium box below.

Up to 100	£60 <input type="checkbox"/>	£86 <input type="checkbox"/>
Up to 250	£81 <input type="checkbox"/>	£119 <input type="checkbox"/>
Up to 500	£106 <input type="checkbox"/>	£160 <input type="checkbox"/>
Up to 1,000	£160 <input checked="" type="checkbox"/>	£213 <input type="checkbox"/>
Up to 2,500	£266 <input type="checkbox"/>	£319 <input type="checkbox"/>

## Public liability up to £10M

Cover is in respect of up to 15 events per year and 3 days per event.

15 EVENTS	PREMIUM			
TOTAL VISITORS	£1M	£2M	£5M	£10M
Up to 250 per event	£160	£213	£266	£373
Up to 500 per event	£266	£373	£479	£585
Up to 1,000 per event	£373	£479	£585	£692

Cover is in respect of up to 45 events per year and 3 days per event.

45 EVENTS	PREMIUM			
TOTAL VISITORS	£1M	£2M	£5M	£10M
Up to 250 per event	£319	£373	£425	£532
Up to 500 per event	£425	£532	£638	£692
Up to 1,000 per event	£532	£638	£744	£798

YES NO N/A

Do you have a fully documented risk assessment and/or health & safety policy for the events?

Will there be first aid at the events?

Will any temporary structures be erected at the events?

– If yes, please tick the box for which of the following will be at your events:

Marquees or Gazebos    Tiered Seating    Staging    Other

If Other, please confirm what kind of temporary structure:

– Are these being erected by a subcontractor?

– Will these structures be larger than 7 metres by 7 metres?

Will you ensure that all contractors engaged with your events have satisfactory public liability cover in place?

Will you ensure that any entertainer, exhibitor or food vendor will have satisfactory liability insurance in place for their activities?

## Employer's liability £5M

Up to 10 volunteers/helpers/employees at any one time.

NUMBER OF EVENTS	PREMIUM
Up to 15 events	£106
Up to 45 events	£160

Please provide us with your ERN or ELTO reference if you have one:

## Event equipment

Cover for event equipment is only in place for the duration of each event, and whilst in transit to and from the event; not whilst in storage.

NUMBER OF EVENTS	COVER UP TO	PREMIUM
Up to 15 events	£2,500	£105
Up to 15 events	£5,000	£158
Up to 45 events	£2,500	£211
Up to 45 events	£5,000	£316

YES NO N/A

Do you have proof of purchase or hire for the equipment?

If your equipment will be on site for more than one day or overnight, is security in place?

Does any item have a value of £2,000 or greater?

TOTAL PREMIUM COST

£

**We can offer cancellation cover on a per event basis if it is needed for specific events, but we don't offer a blanket cover which covers all of your events. Contact us if you wish to discuss this option by dropping us an email or calling us.**

**All sections are extendable by quotation.**

# Important information

## Next steps

### Please tick as appropriate:

- ☐ I would like a quotation  
☐ I would like to purchase a policy

How would you like us to send your documents?

- ☐ Post  
☐ Email

Please confirm, if you wish to proceed with the cover, how you wish to pay?

- ☐ Card payment over the phone  
☐ I enclose a cheque  
☐ I would like to pay by BACS transfer

If you would like to pay by card or by BACS, please supply us with your best daytime contact number and an indication of which time slot you would prefer us to contact you in:

Telephone no.

Time slots:

- ☐ 9am-12pm  
☐ 1pm-5pm

From time to time, Event Insurance Services Ltd would like to send you details of other products and services that may be of interest to you. Please tick to confirm you would be happy to receive these.

## Important – please sign below

**Any policy or quote will be issued based upon the information provided to us by you. You must take reasonable care to provide us with accurate information and you should notify us immediately if anything is incorrect or if you are unsure about any details. Providing inaccurate information could adversely affect your policy, including invalidating your policy and claims being rejected or not fully paid. Should any information change during the period of insurance you should notify us immediately. Insurance cover is subject to our terms and conditions. If you would like a copy, please refer to our website or contact us on 01425 470360.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Main Exclusions

For full terms and conditions a specimen policy wording is available online.

- The first £250 of each and every claim (except employer's liability and cancellation claims).
- Any dangerous activities (please refer to your policy documents).
- Any contractors, performers, exhibitors or suppliers.
- Events lasting more than 3 days, unless agreed by us.
- Loss or theft of equipment from unattended and unsecured locations.

### Broker Details

Are you a broker? ☐ Yes ☐ No

Company name:

Postcode:

### Event Insurance Services Ltd.

Freepost,  
Ringwood,  
Hants BH24 1AJ

Exclusively arranged by



Ref



Issue No. 06/17

### Insurance Provider Details

This insurance is arranged by Event Insurance Services Ltd and underwritten by UK General Insurance Ltd on behalf of Great Lakes Insurance SE. Great Lakes Insurance SE is a German insurance company with its headquarters at Königinstrasse 107, 80802 Munich. UK Branch Office: Plantation Place, 30 Fenchurch Street, London, EC3M 3AJ.

Event Insurance Services Ltd and UK General Insurance Limited are authorised and regulated by the Financial Conduct Authority.

Great Lakes Insurance SE, UK Branch, is authorised by Bundesanstalt für Finanzdienstleistungsaufsicht and subject to limited regulation by the Financial Conduct Authority and Prudential Regulation Authority. Details about the extent of their regulation by the Financial Conduct Authority and Prudential Regulation Authority are available on request.

