

Insurance cover proposal form exhibitors



You and your event

About you

Organisation & legal title (Ltd, Committee, PLC etc) _____	Address _____
_____	_____
Title (Mr, Mrs, Miss, Ms, Dr, Lady, Lord etc) _____	_____
First name _____	Postcode _____
_____	Daytime contact telephone no. _____
Last name _____	Email _____

YES NO

Whilst organising or participating in any event have you, or any official committee member or co-organiser:

- a) Suffered any loss or circumstance which has, or might have given rise to a claim under this type of insurance in the last five years?
b) Had any insurance declined, cancelled or had special terms imposed by any event insurer?

Have you or any official committee member, partner, co-organiser or member of the insured been convicted of any criminal offence other than a driving offence, which is currently unspent?

This policy is suitable for those attending events using an exhibition shell, exhibiting artwork, vehicles and/or demonstrating goods using a pitch with stands/stalls in an area larger than 3 metres by 3 metres.

Do you need cover for a Single Event or Multiple Event? Single Multiple

Single event (provides cover for a single event, up to 10 days in duration)

Name of event _____

Type of event _____

Name of venue _____

Address _____

Postcode _____

Dates you arrive and leave the site:

From To

Is your event ☐ indoors ☐ outdoors ☐ both

Multi event (provides cover for up to 10 events, up to 5 days in duration)

When would you like cover to start?

event insurance
exceeding expectations

Please take reasonable care to answer all the questions honestly and to the best of your knowledge. Your answers to the questions will affect our decision to provide cover and the premium charged. If you don't understand a question or cannot answer it, please contact us immediately because if you don't answer the questions correctly, your policy may be void.

Event activities

YES NO

Will the event(s) you are attending be of any of the following nature(s):

- Marches (excluding lesbian, gay, bisexual or transgender Pride events), protests or rallies?
- Promoting or preaching religious, political, cultural or social causes with potentially controversial or extreme ideologies?

Will you be selling, demonstrating, performing or exhibiting any of the following?

- Any trampolines, acrobatics, gymnastics or any activity requiring the use of harnesses?
- Shooting, archery or use of projectiles?
- Any motorised/mobile or aerial displays or races (including gravity powered go-karts)?
- Any forms of fire i.e. torches, bonfires, fireworks, beacons or fire pits (not including BBQ's)?
- Any activity taking place in or on water?
- Inflatable play equipment, fairgrounds or electrical rides, circus acts or stunt acts of any kind?
- Firearms or projectiles?
- Drugs or medical paraphernalia?
- Alcohol
- Body modification, manipulation or body/health treatments?
- Promoting or preaching religious, political, cultural or social causes with potentially controversial or extreme ideologies?

Are written contracts in place between yourself and your event and/or suppliers?

Please describe the types of goods or services you will be selling:

Please describe the type of event(s)/exhibition(s) you will be attending:

This policy is suitable for those attending events using an exhibition shell, exhibiting artwork, vehicles and/or demonstrating goods using a pitch with stands/ stalls in an area larger than 3 metres by 3 metres.

If you are attending an event with a pitch no larger than 3 metres by 3 metres with a basic setup i.e. selling from a table top, please use our stallholders policy.

This policy is not suitable if you are any of the following: a caterer or providing hot food; a mobile bar, hospitality area/tent or; a dance tent.

Please refer to our One Off Event policy.

Premiums (including insurance premium tax)

Please take time to fill-in this section correctly by ticking the box next to the premium level you require on the charts below – an example is shown opposite. Lastly, fill in the total premium box below.

Up to 100	£60 <input type="checkbox"/>	£86 <input type="checkbox"/>
Up to 250	£81 <input type="checkbox"/>	£119 <input type="checkbox"/>
Up to 500	£106 <input type="checkbox"/>	£160 <input type="checkbox"/>
Up to 1,000	£160 <input checked="" type="checkbox"/>	£213 <input type="checkbox"/>
Up to 2,500	£266 <input type="checkbox"/>	£319 <input type="checkbox"/>

COVER FOR A SINGLE EVENT

Exhibitor package

PACKAGE	PUBLIC LIABILITY	EQUIPMENT	CANCELLATION	PREMIUM
1	£1M	£2,000	£2,000	£91
2	£2M	£2,000	£2,000	£124
3	£5M	£2,000	£2,000	£150
4	£10M	£2,000	£2,000	£160

Choose EITHER exhibitor package (above) OR public liability (below)

Public liability up to £10M

NUMBER OF EVENTS	PREMIUM			
	£1M	£2M	£5M	£10M
One off event	£54	£65	£81	£100

Employer's liability up to £5M

EMPLOYERS	PREMIUM	
	£5M	
Up to 10 volunteers/ helpers/employees	£23	

TOTAL PREMIUM COST

£

COVER FOR MULTIPLE EVENTS

Public liability up to £10M

NUMBER OF EVENTS	PREMIUM			
	£1M	£2M	£5M	£10M
Multiple events	£157	£195	£211	£373

Employer's liability up to £10M

EMPLOYERS	PREMIUM	
	£5M	£10M
Up to 5 volunteers/ helpers/employees	£50	£75

Event equipment

COVER UP TO	PREMIUM
£2,000	£105
£5,000	£158

TOTAL PREMIUM COST

£

All sections are extendable by quotation.

Important information

Next steps

Please tick as appropriate:

- ☐ I would like a quotation
☐ I would like to purchase a policy

How would you like us to send your documents?

- ☐ Post
☐ Email

Please confirm, if you wish to proceed with the cover, how you wish to pay?

- ☐ Card payment over the phone
☐ I enclose a cheque
☐ I would like to pay by BACS transfer

If you would like to pay by card or by BACS, please supply us with your best daytime contact number and an indication of which time slot you would prefer us to contact you in:

Telephone no.

Time slots:

- ☐ 9am-12pm
☐ 1pm-5pm

From time to time, Event Insurance Services Ltd would like to send you details of other products and services that may be of interest to you. Please tick to confirm you would be happy to receive these.

Important – please sign below

Any policy or quote will be issued based upon the information provided to us by you. You must take reasonable care to provide us with accurate information and you should notify us immediately if anything is incorrect or if you are unsure about any details. Providing inaccurate information could adversely affect your policy, including invalidating your policy and claims being rejected or not fully paid. Should any information change during the period of insurance you should notify us immediately. Insurance cover is subject to our terms and conditions. If you would like a copy, please refer to our website or contact us on 01425 470360.

Signature Date

Main Exclusions

For full terms and conditions a specimen policy wording is available online.

- The first £250 of each and every claim (except employer's liability and cancellation claims).
- Exhibitions held outside of the UK.
- Personal effects of the insured and their employees.
- Theft from unattended stands or vehicles.
- Cancellation due to the financial failure of the insured.
- Any contractors, performers or suppliers.

Broker Details

Are you a broker? ☐ Yes ☐ No

Company name:

Postcode:

Event Insurance Services Ltd.

Freepost,
Ringwood,
Hants BH24 1AJ

Exclusively arranged by



Ref



Issue No. 06/17

Insurance Provider Details

This insurance is arranged by Event Insurance Services Ltd and underwritten by UK General Insurance Ltd on behalf of Great Lakes Insurance SE. Great Lakes Insurance SE is a German insurance company with its headquarters at Königinstrasse 107, 80802 Munich. UK Branch Office: Plantation Place, 30 Fenchurch Street, London, EC3M 3AJ.

Event Insurance Services Ltd and UK General Insurance Limited are authorised and regulated by the Financial Conduct Authority.

Great Lakes Insurance SE, UK Branch, is authorised by Bundesanstalt für Finanzdienstleistungsaufsicht and subject to limited regulation by the Financial Conduct Authority and Prudential Regulation Authority. Details about the extent of their regulation by the Financial Conduct Authority and Prudential Regulation Authority are available on request.

