

Insured

Organisation & legal title

Contact name

Address

Postcode

Daytime contact telephone no.

Email

Event

Name of event

Name of venue

Address

Postcode

Is your event

indoors

outdoors

both

Date of event:

From

To

Total number of visitors expected to attend the event.

Public Liability (please tick)	£1m	£2m	£5m	Premium
Public Liability (third party release) (please tick)	£1m	£2m	£5m	Premium
Total Premium				

Please take reasonable care to answer all the questions honestly and to the best of your knowledge. Your answers to the questions will affect our decision to provide cover and the premium charged. If you don't understand a question or cannot answer it, please contact us immediately because if you don't answer the questions correctly, your policy may be void.

ABOUT YOU

1

Are you the organiser of the event?

2

Whilst organising or participating in any event have you, any official, committee member or co-organiser:

a)

Suffered any loss or circumstance which has, or might have given rise to a claim under this type of insurance in the last five years?

b)

Had any insurance declined, cancelled or had special terms imposed by any event insurer?

3

Have you or any official committee member, partner, co-organiser or member of the insured been convicted of any criminal offence other than a driving offence, which is currently unspent?

EVENT ACTIVITIES

4

Will the firework display be carried out by a professional third party fireworks company with their own insurance?

5

Will there be any dangerous activities taking place at the event? (see box opposite)

6

Will your event feature a bonfire?

In addition to the fireworks and any potential bonfire, please outline what other activities (if any) will be at the event (e.g. food, drink, tombola etc.)

PUBLIC LIABILITY

7

Do you have permission to hold the event from the local authority and/or land owner?

8

Will you see evidence that any contractor, performer or exhibitor has public liability insurance equal to the sum Event Insurance Services is providing?

9

Do you have a fully documented risk assessment and/or health & safety policy for the event?

10

Will there be first aid at the event?

11

Will your event be marshalled and is there a traffic management plan in place for the attendees?

12

Will any temporary structures be erected at the event?

13

Has the advice of the police and/or fire authority been sought?

14

Will either be present at the staging of the event?

15

Please advise the number of stewards that will be in attendance to ensure the safe running of the event

16

Will you be using a bona-fide and insured security or stewarding company?

17

Is the event being organised in line with the DTI regulations for fireworks and their release?

Important  
THE POLICY WILL BE ISSUED BASED UPON THE INFORMATION PROVIDED TO US BY YOU. YOU MUST TAKE REASONABLE CARE TO PROVIDE US WITH ACCURATE INFORMATION AND YOU SHOULD NOTIFY US IMMEDIATELY IF ANYTHING IS INCORRECT OR IF YOU ARE UNSURE ABOUT ANY DETAILS. PROVIDING INACCURATE INFORMATION COULD ADVERSELY AFFECT YOUR POLICY, INCLUDING INVALIDATING YOUR POLICY AND CLAIMS BEING REJECTED OR NOT FULLY PAID. SHOULD ANY INFORMATION CHANGE DURING THE PERIOD OF INSURANCE YOU SHOULD NOTIFY US IMMEDIATELY. INSURANCE COVER IS SUBJECT TO OUR TERMS AND CONDITIONS. IF YOU WOULD LIKE A COPY, PLEASE REFER TO OUR WEBSITE OR CONTACT US ON 01425 470360.

Signature Date

public liability up to £5 million

The total number of visitors are calculated on the maximum number of people attending throughout the duration of the event.

	PREMIUM		
TOTAL VISITORS	£1M	£2M	£5M
Up to 100 per event	£111	£165	£220
Up to 250 per event	£152	£241	£491
Up to 500 per event	£241	£366	£575
Up to 1,000 per event	£496	£730	£1,200
Up to 2,500 per event	£1,020	£1,239	£1,633
Up to 5,000 per event	£1,244	£1,573	£2,033

public liability up to £5 million

(if fireworks are released by an insured third party contractor or professional)

	PREMIUM		
TOTAL VISITORS	£1M	£2M	£5M
Up to 100 per event	£85	£125	£168
Up to 250 per event	£116	£179	£324
Up to 500 per event	£173	£262	£392
Up to 1,000 per event	£327	£470	£731
Up to 2,500 per event	£641	£776	£1,000
Up to 5,000 per event	£805	£995	£1,252

Employer's liability and event equipment cover available by quotation.

payment form

Event Insurance Services Ltd.  
Freepost, Ringwood, Hants BH24 1AJ  
Telephone 01425 470360 Fax 01425 474905  
email info@events-insurance.co.uk web www.events-insurance.co.uk

How would you like us to send your documents?

☐ Post.

☐ Email.

Please confirm, if you wish to proceed with the cover, how you wish to pay?

☐ Card payment over the phone.

☐ I enclose a cheque.

☐ I would like to pay by BACS transfer.

If you would like to pay by card or by BACS, please supply us with your best daytime contact number and an indication of which time slot you would prefer us to contact you in:

Telephone no. \_\_\_\_\_

Time slots: ☐ 9am-12pm

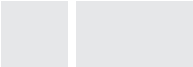
☐ 1pm-5pm

Broker details

Exclusively arranged by



Ref



Issue No. 05/16

summary of cover

public liability

Public liability provides cover for your legal liability to pay damages, claimants costs and expenses which arise as a result of and in connection with your event. Depending on the size of your event, its location and/or activities you are having, we may request to see a copy of your risk assessment, site or event plan. There is also the possibility we may need confirmation that certain suppliers or activities are insured separately.

employer's liability

Provides cover for your legal liability to pay damages, claimants costs and expenses which arise as a result of an injury to anyone you employ at your event including temporary staff, volunteers or helpers, whether paid or unpaid. **Only available in conjunction with public liability.**

event equipment

Event equipment provides cover for any loss of, or damage to equipment that you have hired or which you own whilst in your custody care and control at your event. Please be aware we may need you to provide a breakdown of items to be insured and may need to check the security at your event if over 24 hours.

- Main Exclusions
- For full terms and conditions a specimen policy wording is available upon request.
- The first £750 of public liability claims and the first £250 of event equipment claims
  - Product liability in respect of fireworks
  - Modified fireworks
  - Fireworks not tested and labelled as categories 1, 2 or 3
  - The individual or group of individuals releasing the fireworks
  - Any liability arising from sparklers
  - Any dangerous activities (see summary of cover page)

IMPORTANT

This insurance is arranged by Event Insurance Services Ltd and underwritten by UK General Insurance Ltd on behalf of Great Lakes Reinsurance (UK) SE, Registered in England No. SE000083. Registered Office: Plantation Place 30 Fenchurch Street, London, EC3M 3AJ

Event Insurance Services Ltd and UK General Insurance Limited are authorised and regulated by the Financial Conduct Authority. Great Lakes Reinsurance (UK) SE is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

This can be checked on the Financial Services Register at [www.fca.org.uk/firms/systems-reporting/register](http://www.fca.org.uk/firms/systems-reporting/register) or by calling them on 0800 111 6768.



Insurance cover proposal form  
firework displays

