

Insured

Organisation & legal title _____
 Contact name _____
 Address _____

 Postcode _____
 Daytime contact telephone no. _____
 Email _____

Event

Name of event _____
 Type of sporting event/activity: _____
 Period of occupation of venue From _____ To _____
 Open dates From _____ To _____
 Venue _____
 Address _____

 Postcode _____
 Is your event indoors outdoors both

Total number of visitors/participants expected to attend your event, on any one day.

Total number of visitors/participants expected to attend your event, over its duration.

Please note, the total number of visitors are calculated on the maximum number of people attending throughout the duration of the event (300 visitors a day over 4 days, equals 1200 visitors in total, even if the same people are attending each day).

	COVER REQUIRED	PREMIUM
Public Liability	<input type="checkbox"/>	<input type="checkbox"/>
Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>
Event Equipment	<input type="checkbox"/>	<input type="checkbox"/>
Total Premium		<input type="text"/>

Please take reasonable care to answer all the questions honestly and to the best of your knowledge. Your answers to the questions will affect our decision to provide cover and the premium charged. If you don't understand a question or cannot answer it, please contact us immediately because if you don't answer the questions correctly, your policy may be void.

ABOUT YOU YES NO N/A

- 1** Are you the organiser of the event?
- 2** Whilst organising or participating in any event have you, any official, committee member or co-organiser:
- a)** Suffered any loss or circumstance which has, or might have given rise to a claim under this type of insurance in the last five years?
- b)** Had any insurance declined, cancelled or had special terms imposed by any event insurer?
- 3** Have you or any official committee member, partner, co-organiser or member of the insured been convicted of any criminal offence other than a driving offence, which is currently unspent?

SPORTING EVENT ACTIVITIES

- 4** Will your event feature any of the following:
- Any forms of fire i.e. torches, bonfires, fireworks, beacons or fire pits (not including BBQ's)?
 - Shooting ranges and/or archery?
 - Any 'extreme element' such as a long time period, distance, use of obstacles or challenging terrain or conditions?
 - Any motorised/mobile/water bound or aerial activities?
 - Any trampolines, acrobatics, gymnastics or any activity requiring the use of harnesses?
 - Any inflatables, bouncy castles or similar?

Please can you list/describe any additional activities or sporting features that will take place at your event.

PUBLIC LIABILITY YES NO N/A

- 5** Will you see evidence that any contractor, performer or exhibitor has public liability insurance equal to the sum Event Insurance Services is providing?
- 6** Do you have a fully documented risk assessment and/or health & safety policy for the event?
- 7** Will there be first aid at the event?
- 8** If the event is lasting more than 12 hours or over 44km (27 miles), will the event be fully marshalled and/or with a participant tracking system in place?
- 9** Will any temporary structures be erected at the event?

EVENT EQUIPMENT

- 10** Do you have proof of purchase or hire for the equipment?
- 11** If your equipment will be on site for more than one day or overnight, is security in place?

Important

THE POLICY WILL BE ISSUED BASED UPON THE INFORMATION PROVIDED TO US BY YOU. YOU MUST TAKE REASONABLE CARE TO PROVIDE US WITH ACCURATE INFORMATION AND YOU SHOULD NOTIFY US IMMEDIATELY IF ANYTHING IS INCORRECT OR IF YOU ARE UNSURE ABOUT ANY DETAILS. PROVIDING INACCURATE INFORMATION COULD ADVERSELY AFFECT YOUR POLICY, INCLUDING INVALIDATING YOUR POLICY AND CLAIMS BEING REJECTED OR NOT FULLY PAID. SHOULD ANY INFORMATION CHANGE DURING THE PERIOD OF INSURANCE YOU SHOULD NOTIFY US IMMEDIATELY. INSURANCE COVER IS SUBJECT TO OUR TERMS AND CONDITIONS. IF YOU WOULD LIKE A COPY, PLEASE REFER TO OUR WEBSITE OR CONTACT US ON 01425 470360.

Signature _____ Date _____

WE CAN ONLY ACCEPT HAND SIGNED APPLICATIONS. UNFORTUNATELY, ELECTRONIC SIGNATURES CANNOT BE ACTIONED.

public liability up to £5M (Cover is in respect of up to 4 consecutive days)

TOTAL VISITORS	PREMIUM		
	£1M	£2M	£5M
Up to 100	£103	£155	£207
Up to 250	£155	£207	£258
Up to 500	£207	£258	£310
Up to 1,000	£258	£310	£362

employer's liability £5M (Cover is in respect of up to 4 consecutive days)

EMPLOYERS	PREMIUM
Up to 10 volunteers/helpers/employees	£52
Up to 20 volunteers/helpers/employees	£104

event equipment (Cover is in respect of up to 4 consecutive days)

COVER UP TO	PREMIUM
£2,500	£33
£5,000	£65
£7,500	£97
£10,000	£129
£15,000	£194
£20,000	£253

Cancellation and adverse weather cover available by quotation.

All sections are extendable by quotation.

payment form

Event Insurance Services Ltd.

Freeport, Ringwood, Hants BH24 1AJ

Telephone 01425 470360 Fax 01425 474905

email info@events-insurance.co.uk web www.events-insurance.co.uk

Complete and return with your remittance to the above address, making cheques payable to Event Insurance Services Ltd, or complete the following for card payments.

(Visa/MasterCard/Maestro/Other _____)

CARD NUMBER

EXPIRY DATE	ISSUE N° Switch Only	SECURITY CODE	VALID FROM
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please charge my account with £

Name as on card _____

Address of card holder _____

Postcode _____

Signature _____ Date _____

Broker details _____

Exclusively arranged by
event insurance
exceeding expectations

Ref

Issue No. 01/16

summary of cover

public liability

Public liability provides cover for your legal liability to pay damages, claimants costs and expenses which arise as a result of and in connection with your event.

Depending on the size of your event, its location and/or activities you are having, we may request to see a copy of your risk assessment, site or event plan. There is also the possibility we may need confirmation that certain suppliers or activities are insured separately.

employer's liability

Provides cover for your legal liability to pay damages, claimants costs and expenses which arise as a result of an injury to anyone you employ at your event including temporary staff, volunteers or helpers, whether paid or unpaid. **Only available in conjunction with public liability.**

event equipment

Event equipment provides cover for any loss of, or damage to equipment that you have hired or which you own whilst in your custody care and control at your event.

Please be aware we may need you to provide a breakdown of items to be insured and may need to check the security at your event if over 24 hours.

cancellation, abandonment, postponement

Cancellation provides cover for your irrecoverable costs incurred as a result of the unavoidable cancellation, abandonment or postponement of your event for reasons beyond your control excluding extreme adverse weather conditions.

Please be aware we may need to gather additional information regarding any key persons on whom your event is dependent, such as a health questionnaire and/or contracts booking.

adverse weather

Provides cover for your irrecoverable costs incurred as a result of the unavoidable cancellation, abandonment or postponement of your event as a result of such weather conditions which render the fulfilment of your event impossible or dangerous with the potential to cause damage or injury to property or persons attending your event. We may also ask you to complete an outdoor event questionnaire.

Dangerous activities include: fireworks or bonfires; inflatable play equipment; fairground rides or mechanical or electrical rides of any kind; ballooning or flying of any description; quad bikes, go-karts of any type whether gravity propelled, soap boxes or pedal powered, or motorised vehicles of any kind; trampolines, gymnastic apparatus or any apparatus requiring the use of a safety harness or ropes to prevent or arrest falls from height; circus acts or stunt acts; it's a knockout competitions; persons riding on animals; open water swimming, cycle races on road, canoeing, sailing or the use of water craft; shooting ranges for guns or archery; pyrotechnical devices.

Sporting Policy (higher risk):

This policy is suitable for the following types of sporting events:

Assault Course (provided not inflatable); Canoeing (inland waters subject to conditions and restriction on type of activity and no white water); Dinghy Sailing (as per canoeing); Water Polo; Sailing (as per canoeing); Passenger Sledge; In-Line Skating/Blade; Roller Blading; Rowing; Fell Walking/Running; Endurance or Obstacle Running Events; On-Road Cycling.

Sporting Policy (standard risk):

If your sporting event includes any of the following sports please see our sporting (low risk) policy:

Aerobics; Athletics; Badminton; Baseball; Basketball; Beach Games; Billiards/Snooker/Pool; Bowls; Canni-Cross (obstacle free); Cricket; Croquet; Cross Country Running (obstacles free); Curling; Cycling (except on road cycle racing); Falconry; Fencing; Fishing; Football; Golf; Gymnastics; Handball; Heptathlon; Hiking; Hockey; Horse Riding; Jogging; Lacrosse; Marathon Running; Mountain Biking; Netball; Orienteering; Pool/Billiards/Snooker; Racket Ball; Rambling; Running; Rounder's; Soccer; Softball; Squash; Swimming (except open water swimming); Table Tennis; Tag Rugby; Ten Pin Bowling; Tennis; Tug Of War; Volleyball; Walking; Weightlifting; Yoga.

Main Exclusions

For full terms and conditions a specimen policy wording is available online.

- The first £250 of each and every claim (except employer's liability and cancellation claims)
- Loss, theft or damage from unattended venues or vehicles
- Open water swimming (unless by agreement)
- Any dangerous activities (see summary of cover page)
- Injury to participants unless caused by the organisers' negligence
- Any contractors, performers, exhibitors or suppliers

If your sporting event is not listed here, please contact us.

IMPORTANT

This insurance is arranged by Event Insurance Services Limited with UK General Insurance Ltd on behalf of Surestone Insurance DAC. Surestone Insurance DAC is an insurance company established in Ireland and authorised and licensed by the Central Bank of Ireland. Registered in the Republic of Ireland, registration number 340407, registered office, Alexandra House, The Sweepstakes, Ballsbridge, Dublin 4.

Event Insurance Services Limited and UK General Insurance Limited are authorised and regulated by the Financial Conduct Authority.

This can be checked on the Financial Services Register at www.fca.org.uk/firms/systems-reporting/register or by calling them on 0800 111 6788.



Insurance cover proposal form
sporting events
higher risk

